

Keys to Literacy®



Job Opportunity with Keys to Literacy

Position Title: Literacy Teacher Trainer



Keys to Literacy is a professional development company that specializes in training teachers in grades K-12 on content literacy strategies that support the development of student comprehension, vocabulary and writing skills. We are seeking full and part-time trainers with experience providing literacy training to teachers in grades K-12. The main responsibility of this position is the delivery of initial and follow-up professional development to teachers in schools and districts for our two content literacy instruction programs: *The Key Comprehension Routine*, *The Key Vocabulary Routine* and *Keys to Content Writing*. Our success and high level of client satisfaction are due to the quality of our training staff. Keys to Literacy trainers consistently receive high evaluation scores and are recognized for their knowledge and ability to effectively train teachers. To attract the best trainers we provide a collegial work place, expect high levels of collaboration, provide highly competitive salaries and offer schedule flexibility.

Location:

Keys to Literacy offices are located in Rowley, MA. However, the schools we work with are located throughout New England and occasionally, outside the region. This position will require traveling to schools and it is therefore expected that the trainer will maintain a home office as well.

Minimum Qualifications:

Master's degree with major coursework related to literacy. Five years classroom or college teaching or administration experience. Significant experience presenting professional development to educators.

Additional Information:

Keys to Literacy seeks a teacher trainer who has knowledge of current research on effective literacy instruction. Interpersonal skills with groups is essential, including strong ability to transmit knowledge and skills to other educators. Strong organization skills are also required. Must have flexibility in scheduling work days and be willing to travel.

Keys to Literacy will provide training and support to the person who takes this position so he/she will become proficient in delivering our professional development programs.

About Keys to Literacy:

Keys to Literacy is a professional development company specializing in content-based literacy essentials for grades K-12. We prepare schools and districts to improve student literacy and performance by training teachers to use research-based instruction in the areas of comprehension, vocabulary and writing. We also provide school-wide literacy planning support. To learn more about our work, please visit our website at www.keystoliteracy.com.

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